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12 September 2019

Environment, Communities and Fire Select Committee

A meeting of the committee will be held at **10.30 am** on **Friday, 20 September 2019** at **County Hall, Chichester**.

Tony Kershaw
Director of Law and Assurance

The meeting will be available to view live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>

The first half of the agenda will be devoted to the scrutiny of Fire and Rescue Service plans.

The afternoon of the meeting will focus on other service areas.

Agenda

10.30 am 1. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

2. **Minutes of the meeting of the Committee on 20 June**
(Pages 5 - 12)

The Committee is asked to agree the minutes of the meeting held on 20 June 2019 (cream paper).

3. **Minutes of the meeting of the Committee on 10 July**
(Pages 13 - 18)

The Committee is asked to agree the Minutes of the meeting of the Committee held on 10 July 2019 (cream paper).

4. **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

5. **Responses to Recommendations** (Pages 19 - 20)

The Committee is asked to note the responses to recommendations made at the 20 June 2019 meeting from Cabinet Member for Highways and Infrastructure.

10.50 am 6. **West Sussex Fire and Rescue Service HMI/FRS & IRMP Improvement Plan progress report** (Pages 21 - 28)

Report by the Chief Fire Officer.

The Committee is asked to:

- Comment on the approach to the integration of the IRMP and HMI Improvement Plans as set out by the responsible officers
- advise whether the focus on the priorities and outcomes are those members would expect to meet the needs of our communities (section 2)
- advise whether there are particular areas of service improvement which the committee wishes to focus on for future scrutiny

Adjournment for Lunch at 1.00pm

The Committee will adjourn for 30 minutes for lunch.

1.30 pm 7. **Limit Use of Household Waste Recycling Sites to West Sussex Residents** (Pages 29 - 36)

Draft decision report by the Cabinet Member for Environment.

The Committee is asked to consider and comment on the proposals to limit access to West Sussex's Household Waste Recycling Sites to residents.

2.00 pm 8. **Revisions to Recycling Credit Payments** (Pages 37 - 52)

Draft decision report by the Cabinet Member for Environment.

The Committee is asked to consider and comment on the proposals to terminate all recycling credit payments to collection authorities (except those protected by law) and to retain a reserve fund for future initiatives.

- 2.30 pm 9. **Review of Library Offer** (Pages 53 - 62)
- Draft decision report by the Cabinet Member for Fire and Rescue and Communities.
- The Committee is asked to consider and comment on the proposals to cease the Mobile Library Service, and reduce evening opening hours in those static libraries where these currently apply.
- 3.00 pm 10. **Business Planning Group Report** (Pages 63 - 84)
- The report informs the Committee of the Business Planning Group meeting held on 1 July 2019, setting out the key issues discussed.
- The Committee is asked to endorse the contents of this report, and particularly the Committee's Work Programme revised to reflect the Business Planning Group's discussions (attached at Appendix A) and the WSFRS Operational Performance Report (attached at Appendix B).
- 3.30 pm 11. **Requests for Call-in**
- There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.
12. **Forward Plan of Key Decisions** (Pages 85 - 102)
- Extract from the Forward Plan dated 2 September 2019.
- An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting.
- The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.
13. **Possible Items for Future Scrutiny**
- Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc.
- If any member puts forward such an item, the Committee's role at this meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group (BPG) to consider in detail.

3.40 pm 14. **Date of Next Meeting**

An additional meeting of the Committee will be held on 21 October 2019 at 2.00pm at County Hall, Chichester. This will be to discuss the County Council's draft response to the Highways England consultation on the latest proposals for the A27 at Arundel.

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 10 October 2019.

To all members of the Environment, Communities and Fire Select Committee

Webcasting

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Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.